

Volunteer Driver Form

Thank you for volunteering to provide transportation for off site activities of the church. By volunteering, you should know that you would be assuming certain responsibilities and possible risks. The church's policy regarding volunteer drivers is defined on the VOLUNTEER DRIVER INFORMATION SHEET (attached). The policy was developed with the idea of providing the safest alternate possible when buses are not available for field trips. We have purposely set very high standards. The adopted policy requires (1) that certain information about you and your insurance is on file and (2) that volunteer drivers understand and agree to the requirements listed on the VOLUNTEER DRIVER FORM and on the VOLUNTEER DRIVER INFORMATION SHEET.

1. The following forms must be completed by each driver and on file in the church office no later than two days prior to the planned trip.
 - a. Volunteer Driver Form
 - b. Volunteer Driver Information Sheet
2. No less than \$15,000/\$30,000 public liability and property damage.
3. No less than \$5,000 for Medical coverage.
4. The number of passengers per vehicle shall not exceed one per safety equipped (belted) passenger seat.

Please complete the attached form and return it to the sponsoring activity organizer, to be filed with the church office administrator.

VOLUNTEER DRIVER FORM

Director
Initials

1. Name of Driver: _____
2. Name of Insurance Carrier: _____
3. Name of Insured:
(as shown on policy) _____
4. Policy Number: _____
5. Expiration Date: _____
6. Insurance Coverage:
 - a. Public Liability (amount): _____
 - b. Property Damage (amount): _____
 - c. Collision (deductible): _____
 - d. Medical (amount): _____
7. Drivers License Number: _____
 - a. Issuing State _____
 - b. License Class _____
 - c. Restriction(s) (if any) _____
 - d. Doctors Certificate _____
(Required over age 65 or Class B)
8. Vehicle Registration & Expiration _____
9. Vehicle License Number _____
10. Number of seat belted passengers your vehicle is designed to carry: _____
11. Copies attached:
 - a. Driver's License _____
 - b. Insurance Policy _____
 - c. D.M.V. Pull Notice _____

Driver Signature: _____ Date: _____

Director Signature: _____ Date: _____