

# CCC Ministries Volunteers

[CENTRAL CALIFORNIA CONFERENCE]

## Frequently Asked Questions

Live Scan Fingerprinting (LS)  
Mandated Reporter Training (MRT)

### Will Live Scan fingerprinting and Mandated Reporter training be replacing Sterling Volunteers?

Yes! This new procedure entirely replaces the child protection training from Sterling Verified Volunteer and its background screening. All volunteers must comply with being Live Scan fingerprinted and complete the two-hour Mandated Reporter training.

### Who will be required to be fingerprinted and trained?

All volunteers who are 18 years or older, and have direct contact with or supervises minors, need to be fingerprinted.

### Why does the Conference require school volunteers to be fingerprinted?

Child safety is a top priority, and the Conference wants to take every precaution to ensure children are safe. Additionally, the law requires administrators, employees, and regular youth service organization volunteers to complete child abuse training and undergo a background check under Penal Code Section 11105.3, which includes fingerprinting via live scan.

### What do the background checks look for?

Volunteers are held to the same standard as conference employees. Under most circumstances, State law forbids people with convictions for sexual crimes, drug crimes, or severe to violent felonies from being employed by youth service organizations. The Conference extends this policy to cover volunteers who work with minors.

### How will volunteers and ministry directors be notified?

The Conference's Custodian of Records will notify the ministry director once the live scan fingerprints have cleared. If clearance is not granted, the volunteer candidate and entity will be notified via email. Upon clearance, these potential volunteers must also complete a two-hour child abuse-mandated reporter training at [www.mandatedreportertraining.com](http://www.mandatedreportertraining.com). Training will be required every two years by the volunteer.

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**Do individuals who have completed Live Scan fingerprinting for another agency, such as another school district, need to re-print?**

Yes. Agencies are not permitted to share and/or distribute an individual's background report. Therefore, individuals must reprint, be cleared, and complete the Mandated Reporter training before volunteering, even if another district or agency has granted clearance.

**Where will fingerprinting take place?**

Various fingerprinting services perform Live Scan throughout California. Follow this link for locations: <https://oag.ca.gov/fingerprints/locations>. Volunteers must be physically in California and utilize any location within the state.

**Will I have to pay anything?**

The cost for live scan fingerprinting varies. The cost is at the volunteer's expense.

**How long does it take to get Live Scan or Sterling results?**

Typical results are average within 5-10 working days. However, there are occasions where results are received sooner than 3 days and longer than 30 days.

**Who has access to my Live Scan results and background information**

Information in the DOJ/FBI Live Scan report is highly sensitive and confidential and is treated as such. Access to the specific information contained in the report is limited to the Conference's Custodian of Records

**Will volunteers transporting others need to complete the Criminal Justice check?**

Yes. Volunteers who drive minors to various activities must be fingerprinted, trained, and complete the auto usage form, which requires drivers to have a valid California Driver's License, appropriate automobile insurance, and a Motor Vehicle Report. Drivers must be at least 21 years of age.

**How long is my fingerprint clearance good for?**

Volunteers only need to fingerprint one time. Once a volunteer is fingerprinted and receives clearance to volunteer, the Conference's Custodian of Records will continue to receive subsequent background information until otherwise notified.